



<b>Job Description Title:</b>	<b>Lifeguard</b>	<b>Primary Supervisor(s):</b>	Tori Berisford
<b>Department/Group:</b>	Lifeguarding	<b>Travel Required:</b>	Minimal
<b>Location:</b>	Aquatic center	<b>Position Status (FT, PT, etc.):</b>	Part time
<b>FLSA Classification:</b>	Non-exempt - Hourly	<b>Physical Demands:</b>	Moderate
<b>General Work Day/Week:</b>	Memorial day through Labor Day Hours vary from 11:00am to 6:00pm, weekdays & weekends		
<b>Education and Experience:</b>	Lifeguard certification and experience required.		
<b>Committee Assignments:</b>	To provide patrons of Grand Vue Park's Aquatic Center a safe, clean, and memorable experience.		

**Corporate Mission/Statement:**

It is the mission of Grand Vue Park to provide our patrons a safe and clean natural environment in a friendly and courteous manner; to offer comfortable lodging, educational and entertaining recreation and fun for families and friends. We remain deeply committed to serving our special constituency throughout Marshall County.

**Primary Responsibilities/Essential Job Duties:**

**RESPONSIBILITIES:**  
Job duties may include but are not limited to any or all of the following depending on which facility you are assigned to at any given time:

- Prevent accidents and injuries through the enforcement of Aquatic Center policies, park rules and regulations, and the training received from Lifeguarding courses, CPR/AED, and First Aid Training.
- Opening and closing of the Aquatic Center.
- Provide lifeguarding for pool parties and fitness classes after normal pool hours.
- Operates computer with facility management software and a cash drawer.
- Fill in at the Ticket Booth / Concession Stand as needed.
- Maintain the cleanliness and safety of assigned areas. Sweeping, cleaning bathrooms, mopping, picking up trash, etc.

**QUALIFICATIONS:**

- Must be 16 years of age or older
- Must be able to provide own transportation to work.
- Must have completed a Certified Lifeguard training courses.
- Must have completed CPR/AED and First Aid training courses.
- Must be able to work flexible hours.
- Must be able to handle and count cash.
- Must be willing to follow directions and abide by the decisions of supervisors in the course of daily work.
- Must successfully complete a Department of Health training course to obtain a food handlers card.

**PHYSICAL / ENVIRONMENTAL DEMANDS: *The table below shows how much on-the-job time is spent in the following physical activities:***

<b>ACTIVITY:</b>	<b>None</b>	<b>Under 1/3</b>	<b>1/3 to 2/3</b>	<b>Over 2/3</b>
Standing			X	



**PHYSICAL / ENVIRONMENTAL DEMANDS:** *The table below shows how much on-the-job time is spent in the following physical activities:*

ACTIVITY:	None	Under 1/3	1/3 to 2/3	Over 2/3
Walking				X
Sitting				X
Using hands to finger, handle or feel				X
Reaching with hands and arms				X
Climbing or balancing		X		
Stooping, kneeling, crouching, or crawling		X		
Talking or hearing				X
Tasting or smelling	X			
Driving		X		

This position is described as **moderate physical activity** performing lightly-strenuous daily activities of a Lifeguarding nature. This position requires good physical condition and exceptional swimming skills. The work environment is mainly outdoors, weather conditions may vary; i.e. prolonged exposure to sun, may be exposed to extreme heat or cold, slippery surfaces, and is periodically exposed to hazardous conditions/situations.

**Equipment used:** Rescue devices, First Aid Kit, Pool vacuum, etc.

**WORK STYLES:**

**Adaptability/Flexibility:** Job requires being open to change and to considerable variety in the workplace.

**Attention:** Job requires full attention and observation of Aquatic Center visitors to ensure safety

**Cooperation:** Job requires being pleasant with others on the job and displaying a good-natured cooperative attitude.

**Dependability:** Job requires being reliable, responsible, dependable, and fulfilling obligations. Must be willing to follow directions and abide by the decisions of supervisors in the course of daily work.

**Integrity:** Job requires being honest and ethical.

**Concern for Others:** Job requires being sensitive to others' needs and feelings and being understanding and helpful on the job. See more occupations related to this work style.

**Self-Control:** Job requires maintaining composure, keeping emotions in check, controlling anger, and avoiding aggressive behavior, even in very difficult situations.

**KNOWLEDGE REQUIRED FOR THIS POSITION INCLUDES THE FOLLOWING:**

**Pool maintenance:** Knowledge of equipment use and maintenance, sanitation hazards, and chlorination systems

**Customer and Personal Service:** Knowledge of principles and processes for providing customer services. This includes needs assessments, meeting quality standards for services, and evaluation of customer satisfaction.

**English Language:** Knowledge of the structure and content of the English language including the meaning and spelling of words, rules of composition, and grammar. The ability to write and speak effectively with clients, visitors, and team members.

**Public Safety and Security:** Knowledge of relevant equipment, policies, procedures, and strategies to promote effective safety operations for the protection of people, data, and property.

**Basic Mathematics:** Ability to count and handle cash effectively.

**Computer Programs/Systems:** Knowledge of basic computer operations and learning how to use the facility management software



**SKILLS REQUIRED FOR THIS POSITION INCLUDE THE FOLLOWING:**

**Coordination:** Adjusting actions in relation to others' actions.

**Judgment and Decision Making:** Evaluating the details and using proper information to make good quality decisions with regard to team members, customers, and management.

**Monitoring:** Monitoring/Assessing performance of yourself and other individuals to make improvements or take corrective action.

**Speaking:** Talking to others to convey information effectively and clearly.

**Time Management:** Managing one's own time and the time of others.

**Certifications:** Must be able to complete a Department of Health training course to obtain a food handlers card.

**Service Orientation:** Actively looking for ways to help people.

**ABILITIES REQUIRED FOR THIS POSITION INCLUDE THE FOLLOWING:**

**Problem Sensitivity:** The ability to tell when something is wrong or is likely to go wrong. It does not involve solving the problem, only recognizing there is a problem.

**Oral Expression:** The ability to communicate information and ideas in speaking so others will understand.

**Far Vision:** The ability to see details at a distance.

**Deductive Reasoning:** The ability to apply general rules to specific problems to produce answers that make sense.

**Oral Comprehension:** The ability to listen to and understand information and ideas presented through spoken words and sentences.



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Manager's Name

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Title

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Manager's Signature

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Date

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Employee's Name

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Title

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Employee's Signature

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Date