



JOB DESCRIPTION

Banquet Assistant

RESPONSIBILITIES:

- Job duties may include but are not limited to any or all of the following depending on which facility you are assigned to at any given time.
- Timely set up and break down of events held at Grand Vue Park's Banquet Hall
- Maintain the cleanliness of the Hall, Bathrooms, Kitchen and Storage areas.
- Provide customer services during events.
- Ensure Banquet Hall is safe and secure upon leaving.

QUALIFICATIONS:

- Must be 18 years of age or older.
- Must have valid driver's license and reliable transportation.
- Must be able to lift up to 50lbs.
- Must be able to complete CPR/AED and First Aid training course.
- Must be able to work flexible hours. A work shift may fall anywhere between 7am to 11 pm, weekdays or weekends.
- Must be willing to follow directions and abide by the decisions of supervisors in the course of daily work.